

# HUSTISFORD JR./SR. HIGH SCHOOL



## ATHLETIC CODE

**Non-Discrimination:** The Hustisford School District does not discriminate on the basis of age, race, color, sex, national origin, ancestry, religion, creed, pregnancy, marital or parental status, gender, sexual orientation (including transgender status, change of sex or gender identity), homelessness status, physical, emotional, or learning disability/handicap, in its curricular, career and technical education programs, co-curricular programs, student services, recreational or other programs and activities, or in admissions or access to programs or activities offered by the school district.

All career and technical education opportunities are offered on a nondiscriminatory basis and are open to all students in the Hustisford School District. These programs include offerings in business education, technical education, and family and consumer education.

The Hustisford School District will make reasonable accommodation of a student's sincerely held religious beliefs with regard to academic requirements. The Superintendent of Schools may be contacted regarding non-discrimination issues. He/she can be reached at: Superintendent of Schools, Hustisford School District, 845 South Lake Street, Hustisford, WI 53034 (920-349-8109). (School Board Policies - 1422, 2260, 3122, & 4122)

## Table of Contents

I.	Philosophy	p. 3
II.	Wisconsin Interscholastic Athletic Association (WIAA)	
III.	Activities Governed by the Athletic Code	
IV.	Academic Eligibility	
V.	Banned Substances	
VI.	Code of Conduct	p. 4
VII.	Athletic Consequences for Code Violations	
VIII.	Participation Requirements	p. 5
IX.	Transportation for School-Related Events	
X.	Attendance	
XI.	Appeal Procedure	
XII.	Insurance	p. 6
XIII.	Student and/or Parent/Legal Guardian Concerns	
XIV.	Awards	
XV.	Care of Equipment	
XVI.	Athletic Code Pledge Contract	p. 7
XVII.	Emergency Card	p. 8

## **I. Philosophy**

The Board of Education, Administration, and Staff of the Hustisford Junior/Senior High School believe it is a privilege for young people to participate in extra-curricular activities.

The privilege of participating in the Hustisford extra-curricular program is extended to all Junior/Senior High School students in the Hustisford School District, providing they are willing to assume certain responsibilities as outlined in this Code. The greatest responsibility, however, is to be a credit to yourself, your parent/legal guardians, the school, and community.

## **II. Wisconsin Interscholastic Athletic Association (WIAA)**

The rules and regulations of the WIAA pertaining to student eligibility apply to all participants of activities in the Hustisford School District which are regulated by that association. Students must abide by current WIAA rules.

## **III. Activities Governed by the Athletic Code**

Football, Volleyball, Cheerleading/Dance, Basketball, Wrestling, Baseball, Softball, Track and Field, Hockey, and Soccer fall under the provisions of this Code. **The Hustisford Athletic Code applies to participants, including managers for twelve months a year.** Violations can occur any time during the calendar year. Infractions are cumulative over the student's high school career.

## **IV. Academic Eligibility**

The Hustisford School District strongly supports and encourages participation by all students in extra-curricular activities. However, the district also recognizes academic performance as the primary focus for each student-participant.

Grades used to determine eligibility are:

- First quarter grades for the end of the first quarter
- Second quarter and first semester grades for the end of the second quarter
- Third quarter grades for the end of the third quarter
- Fourth quarter and second semester grades for the end of the fourth quarter/beginning of the first quarter

A student receiving an "F" in any course shall be ineligible to participate in activities for a minimum of fifteen consecutive scheduled school days while the activity is in session. If the activity is in session when the report card is issued, the fifteen days will begin when the athletic director is notified of the failing grade, but no sooner than the start of the next marking period. The student may continue to practice at the discretion of the coach/advisor and administration. Team managers will not be allowed to attend practices and/or games/events until academic eligibility has been restored. All attempts will be made by the student athlete to remedy grades prior to the end of the quarter. Seeking additional help from the teachers is recommended prior to attending practice in order to help remedy the situation.

Academic ineligibility will begin on the same day report cards are handed out to the students. To regain eligibility, the student shall, after fifteen consecutive school days, go to the office to secure an Academic Eligibility form. The student will list his/her current class load on this form and shall take the form to his/her teachers for completion and return it to the office. If the student receives passing grades in all classes, he/she may participate for the remainder of the marking period (after the fifteen school day, two game suspension). At the fifteen-day mark, a failing grade in any class will make the student ineligible for the remainder of the marking period. The student/participant may practice at the discretion of the coach/advisor and administration.

Students earning a failing grade on the second semester report card may become eligible for all activities upon successful completion of a summer school course equivalent to the failed class. Prior approval must be received from the Principal. Grades are due by the first day of practice.

## **V. Banned Substances**

Possession, use, purchase, or sale of tobacco, alcohol, illegal drugs, non-prescribed prescription drugs, drug related paraphernalia, or performance enhancing substances (as determined by the WIAA) is considered a violation of the Code.

Students who are present at a supervised/unsupervised location where any above mentioned banned substances are present must take immediate steps to remove themselves from the premises. If the student does not remove themselves from the premises, whether they took part in the banned activities or not, it is considered a violation of the Code.

*Special Circumstances:*

A student may be present at an establishment or social function where alcohol and/or tobacco is available if they are supervised by their parent/legal guardian. At no time may the student consume, distribute, or possess the items mentioned in Section V.

## **VI. Code of Conduct**

All students will be expected to obey a code of ethics which is representative of the ideals, principles, and standards of the Hustisford School District and the WIAA.

Conduct which reflects unfavorably on the student or on the school includes, but is not limited to:

- Violating civil or statutory law
- Violating any additional training rules established by the student's head coach
- Repeated acts to intimidate a person by strikes, shoves, kicks, racist, homophobic, and sexual comments or behavior
- Any form of cheating or plagiarism
- Disrespecting school authorities
- Degrading the school in any manner
- Or any other conduct unbecoming of a student as determined by the administration

Students engaging in the above mentioned conduct may be declared ineligible for participation.

If a student is charged with a crime, an administrative review of the situation will be conducted. If it is determined the student violated the athletic code, regardless of the ongoing status of or outcome of the legal proceedings, the student will serve the consequence for the code violation.

## **VII. Athletic Consequences for Code Violations**

### **1<sup>st</sup> Violation**

The student will be suspended from 25% of the contests in his/her sport. The student must meet with the athletic director and high school principal prior to regaining eligibility. The student may practice with the team for the duration of the suspension.

If the student **self**-reports their first violation before a school investigation is initiated, the penalty shall be reduced by half.

### **2<sup>nd</sup> Violation**

The student will be suspended from 50% of the contests in his/her sport. If the offense is a drug, alcohol, or other banned substance violation, the student must obtain a chemical assessment at his/her expense from a licensed AODA facility. The student must supply the school with appropriate documentation of the assessment. The student may practice with the team for the duration of the suspension.

### **3<sup>rd</sup> Violation**

The student will be suspended for one calendar year from all co- and extra-curricular activities. Students cannot practice or be associated with school district teams/organizations until after the one-year suspension period is completed.

### **4<sup>th</sup> Violation**

The student will be suspended from all co- and extra-curricular activities for the remainder of their high school career.

### **Completion of Suspensions**

- Suspensions will be carried over to the next extra-curricular activity, if necessary to fulfill the suspension requirements. The suspension will be recalculated and applied toward the next sport in which the student participates.
- A student who is on suspension for part of a season must complete that season in good standing or his/her ineligibility must be repeated in his/her next sport.
- A student must be present at all practices and games (during the first and second violations and academic violations) for those contests to count toward their period of ineligibility.

### **Suspension Guide**

These numbers are estimates only. Actual suspension lengths will be determined for each individual violation. Fractions will be rounded up to the next highest whole number.

<i>Sport</i>	<i># of Contests</i>	<i>1<sup>st</sup> Offense (25%)</i>	<i>2<sup>nd</sup> Offense (50%)</i>
Football	9	3	5
Volleyball	15	4	8
Cheerleading/Dance	Length to be determined by the administration based on schedule		
Basketball	22	6	11
Wrestling	14	4	7
Baseball	26	7	13
Softball	26	7	13
Soccer	14	4	7

Hockey	24	6	12
Track and Field	20	5	10

Any suspension, which results in a student missing a WIAA tournament contest, results in that athlete being ineligible for the remainder of the WIAA tournament series in that sport. Regular season tournaments are considered a single event in volleyball and wrestling. In soccer and basketball, each game within a tournament counts as a single game.

### **VIII. Participation Requirements**

The student must be a registered student of the Hustisford School District in order to participate and practice in any extracurricular activity. All registration documents and fees must be completed prior to participating and practicing in any extracurricular activity. In addition to academic and behavioral rules, every student who desires to participate in an extra-curricular program must provide the high school office the following **before practicing**:

- A completed Emergency Card
- A signed Athletic Code Pledge Contract
- Current WIAA Physical Form signed by a licensed physician (once every two years). In non-physical years, a current WIAA Alternate Year Form must be signed by a parent/legal guardian. It is recommended that a student also have dental fitness attested by a licensed dentist
- Attend the Hustisford Athletic Code Meeting for the first yearly activity the student participates in. If a parent/legal guardian and student cannot attend this meeting they must contact the Athletic Director to schedule a meeting with the athletic director to review the information from the meeting.
- All school and extra-curricular fees paid.
- Meet all eligibility requirements as outlined in the WIAA Handbook.

### **IX. Transportation for School-Related Events**

Students must use school-sponsored transportation when representing the Hustisford School District. Parents desiring to transport their own child(ren) home following an event must fill out the form with the coach at the conclusion of the event. Students can only ride home with their legal parent or guardian. If a student would like to ride home with a relative other than their parent or a parent of a friend, they must contact the athletic director to fill out the appropriate paperwork 24 hours prior to the event to gain proper approval. The paperwork would need to be signed by both the parent of the student requesting and the individual transporting. If this permission is not secured, the student will need to utilize district provided transportation. Students are not allowed to transport other students.

### **X. Attendance**

On the day of a contest, a student must attend every class and be in school by 8:00 AM if he/she is to participate. Students must obtain a preplan for medical appointments or other legitimate appointments prior to the absence if absent on the day of a contest. If the student leaves school early for any other reason than a preplan, medical appointment, other legitimate appointments they will not be allowed to participate in practice later that day. Students excused for illness the day of a practice must be in school by noon to be eligible to participate.

If a student is not in school by 8 am the day after a contest/event and school is in session, that student/participant will lose the privilege of participating in the next practice, game or event. The first violation will be a missed practice (athlete must attend and watch practice), a second and subsequent violation will result in missed games or events.

Habitual tardiness to school and/ or classes may lead to the student to be determined ineligible to participate in practices/contests.

### **XI. Appeal Procedure**

Violations must be reported to the Athletic Director or to the Principal within thirty days of the occurrence of the alleged violation.

After notification of a ruling of ineligibility from extra-curricular activities has been delivered, a student and/or his/her parent/legal guardian may formally appeal the decision in writing to the Athletic Director. The written notice of intent to appeal must be delivered to the high school office by 3:00 PM on the third day of school subsequent to the student/parent/or legal guardian's receipt of the written notice of the violation.

The Athletic Director will establish an appeal date that shall be no later than five (5) days after receipt of the written appeal. The Principal, Athletic Director, the student and parent/legal guardian shall be present at the appeal hearing.

The Appeal Board will consist of:

- The District Administrator or Elementary Principal
- A coach from an activity other than student's current activity
- One teacher who has not been involved in the investigation

The student will be provided an opportunity to testify and present evidence on his/her behalf at the meeting. The Athletic Director/Administrator will be in attendance to present information related to the violation(s) and penalty assessment.

The ruling of the appeal board shall be announced orally at the conclusion of the appeal hearing and shall be confirmed by letter addressed to the student and his/her parents/guardians.

The appeals committee is designed to review procedures, not to adjust penalties. While the appeal process is occurring, the penalty for the violation will remain in effect. If a rule relating to a specific activity is involved, the head coach of that activity will be present.

## **XII. Insurance**

The Hustisford School District does not carry insurance coverage on any student. Parents/legal guardians are responsible for providing their own coverage or a waiver of insurance must be on file with the high school office in lieu of insurance.

## **XIII. Student and/or Parent/Legal Guardian Concerns**

Student and parents/legal guardians who have concerns about an activity are to follow the established lines of communication:

1. Student meets with coach/advisor
2. Student and parent/legal guardian schedule a meeting with the coach
3. Student and parent/legal guardian schedule a meeting with the Athletic Director
4. Student and parent/legal guardian schedule a meeting with the coach and Athletic Director
5. Student and parent/legal guardian schedule a meeting with the Principal

At no time should parents approach a coach to discuss a concern before, during, or after a practice or contest. A prearranged time and place should be set for this purpose. Some areas that are not appropriate for parents to discuss with coaches are a student's playing time or coaching strategy.

## **XIV. Awards**

Students may be eligible for varsity letters and may attend an awards program pending the completion of all suspension requirements. If a suspension overlaps two sports, the student must complete all possible requirements to be eligible for a letter and to attend the awards program.

Students who possess, use, purchase, or sell any of the banned substances mentioned in Section V shall be ineligible for any post-season team awards (e.g. Captain, MVP) or conference awards in the sport in which their suspension is served. A student whose suspension overlaps two sports will be ineligible for awards in the first sport only.

## **XV. Care of Equipment**

- Each student is responsible for the proper care and safekeeping of the equipment issued to them. Lockers should be securely locked during and after every practice or contest.
- Lost items must be paid for by the student responsible for the item.
- At the conclusion of a season all equipment must be returned to the **coach**. No student may begin another activity until their respective equipment from the previous activity has been returned.

**XVI. Athletic Code Pledge Contract**

On behalf of the Hustisford Board of Education, Administration and Coaching Staff, we ask that you enter into this contract in good faith and fully live up to all responsibilities and rules therein.

I AGREE TO ABIDE BY ALL RULES AND REGULATIONS SET FOR IN THE PAGES OF THIS BOOKLET AND ALL OTHERS ESTABLISHED BY THE COACHES OF MY SPORT/ACTIVITY.

\_\_\_\_\_  
Student's Name (Print Clearly)

\_\_\_\_\_  
Grade

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

I AGREE TO PAY FOR ANY EQUIPMENT WHICH I MAY LOSE, MISPLACE, OR DAMAGE THROUGH CARELESSNESS OR INTENT. I FURTHER AGREE TO ASSUME FULL RESPONSIBILITY FOR ALL EQUIPMENT ISSUED TO ME AND TO CONFINE THE USE OF THAT EQUIPMENT TO PRACTICE, GAME, OR MEETS.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

AS PARENTS/GUARDIANS, WE HAVE READ THE RULES AND POLICIES SET FORTH FOR ATHLETIC PARTICIPATION AND GIVE OUR SON/DAUGHTER PERMISSION TO PARTICIPATE UNDER THESE CONDITIONS. WE WILL DO OUR PART IN SEEING THAT THE THESE RULES AND REGULATIONS ARE FOLLOWED.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

## Hustisford Jr./Sr. High School Extra-Curricular Emergency Card

STUDENT NAME \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_ GRADE \_\_\_\_\_ GRAD YEAR \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_

HOME PHONE (\_\_\_\_\_) \_\_\_\_\_ MOM CELL PHONE (\_\_\_\_\_) \_\_\_\_\_ DAD CELL PHONE (\_\_\_\_\_) \_\_\_\_\_

PARENT/GUARDIAN NAME \_\_\_\_\_ WORK PHONE (\_\_\_\_\_) \_\_\_\_\_

PARENT/GUARDIAN NAME \_\_\_\_\_ WORK PHONE (\_\_\_\_\_) \_\_\_\_\_

EMERGENCY CONTACT NAME \_\_\_\_\_ HOME PHONE (\_\_\_\_\_) \_\_\_\_\_

MOM PARENT EMAIL ADDRESS: \_\_\_\_\_ DAD PARENT EMAIL ADDRESS \_\_\_\_\_

INSURANCE CARRIER \_\_\_\_\_

SPECIFIC MEDICAL CONDITIONS \_\_\_\_\_

PRESCRIPTION MEDICATIONS CURRENTLY TAKING \_\_\_\_\_

OTHER IMPORTANT INFORMATION \_\_\_\_\_

In case of a medical emergency, we understand that every effort will be made to contact the parent/guardian(s) of the student/participant. In the event a parent/guardian cannot be reached, we hereby provide emergency consent for the coach/advisor to secure proper treatment for the student/participant named above.

Signature of the Student: \_\_\_\_\_ Date \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date \_\_\_\_\_